

## **Arizona Military Family Relief Fund Advisory Committee Meeting**

Director's Conference Room  
3839 North 3<sup>rd</sup> Street, Suite 209, Phoenix, AZ 85012  
October 20, 2011 – 2:00 p.m.

### **Committee Members Present**

Randy Meyer, Chair  
Paul Clark, Vice-Chair  
John Aldecoa\*  
Larry Brown  
Carol Culbertson  
Thomas Troxell  
Stanley Zeitz\*

### **Committee Members Absent**

Martin Badegian  
George Cushing  
Kathy Pearce  
Jody Reidenhour  
*Open*  
Robert Barnes, ADVS Deputy Director  
\* Participated in the meeting by teleconference

### **MFRF Committee Staff**

Travis Schulte, ADVS/MFRF

Assistant Arizona Attorney General - Invited

## **CALL TO ORDER**

Chairman Meyer called the meeting to order at 2:25 p.m. Paul Clark moved to approve the draft minutes of the public meeting held on September 22, 2011 as written with the correction of Carol Culbertson's name. John Aldecoa seconded the motion and the motion carried unanimously.

## **DISCLOSURE STATEMENT**

Chairman Meyer read and discussed the Advisory Committee's Disclosure Policy. Advisory Committee members must disclose their knowledge of an applicant to the Advisory Committee during the consideration process. Knowledge of an applicant that benefits all members of the Advisory Committee during the consideration process does not create a conflict of interest. If an Advisory Committee member has knowledge of an applicant and has a vested interest in the outcome of the Committee's findings or seeks to benefit or gain from a vote on a particular application, he/she is required to recuse his or herself from consideration of that applicant as it creates a conflict of interest.

## **EXECUTIVE SESSION**

Chairman Meyer moved the meeting to executive session at 2:27 p.m. to discuss MFRF applications that are, according to ARS 41-608.04.E., confidential. Executive Session is allowable under ARS 41-608.04.E.

## **APPLICATION RECOMMENDATIONS**

Chairman Meyer returned the meeting to public session at 3:37 p.m. to vote on applications:

1. **2011C July D** – Paul Clark moved to recommend approval of \$2628.00 for assistance with three months of rent and one month cell phone service up to \$130. John Aldecoa seconded the motion. Per discussion, the Advisory Committee approved adding a limit of \$150 per month for phone assistance to the award criteria. Paul Clark amended his motion to recommend approval of \$2658.00 for up to \$150 for one month cell phone assistance and three months of rent. The amended motion carried unanimously.
2. **2011C July H** – Stanley Zeitz moved to table application until applicant's situation further develops. Larry Brown seconded the motion. Per discussion, Paul Clark preferred to approve a contingency for moving and storage in the event applicant is evicted from his home. Stanley Zeitz amended his motion to recommend approval up to \$2,000.00 for one month's rent and moving/storage costs

contingent upon applicant being evicted. Larry Brown seconded the amended motion and the motion carried unanimously.

3. 2011E **September N** – Larry Brown moved to recommend denying application due to financial mismanagement. Carol Culbertson seconded the motion. Per discussion, various members indicated their support for assisting with the applicant's basic living needs, but there was no support to assist with applicant's debts or auto payments. Larry Brown amended his motion to recommend approval of \$3248.38 for two months rent, electricity, water, auto insurance and cable/internet. Thomas Troxell seconded the motion and the motion carried unanimously.
4. 2011C **September O** – Thomas Troxell moved to recommend approval of \$4,941.39 for assistance with two months of electricity, water, internet, auto insurance and groceries, auto registration, and two months with past due amounts for HOA and applicant's two auto payments. Paul Clark seconded the motion and the motion carried unanimously.
5. 2011C **October B** – Paul Clark moved to recommend approval of \$1,656.00 for assistance with two months rent and auto payments. Larry Brown seconded the motion and the motion carried unanimously.
6. 2011C **October G** – Paul Clark moved to recommend denying application for assistance as applicant's financial hardship does not meet award criteria and has no connection to deployment. Thomas Troxell seconded the motion and the motion carried unanimously.
7. 2011C **October H** – Larry Brown moved to recommend approval of \$3,940.00 for assistance with two months rent and utilities. John Aldecoa seconded the motion and the motion carried unanimously.
8. 2011C **October C** – John Aldecoa moved to recommend approval of up to \$8,166.67 as submitted for the remaining five months of supportive services/case management through Arizona Veterans Support Services and five additional months assistance for housing services through HOM, Inc. Thomas Troxell seconded the motion and the motion carried unanimously.
9. 2011C **October E** – Stanley Zeitz moved to recommend approval of up to \$8,929.67 as submitted for the remaining five months of supportive services/case management through Arizona Veterans Support Services and five additional months assistance for housing services through HOM, Inc. Carol Culbertson seconded the motion. Per discussion, Committee members expressed a desire to have AVSS present details on their program to the Committee and suggested logistics going forward. Per vote, the motion carried unanimously.

## MARKETING REPORTS

Paul Clark announced his attendance at the ClubCorp Charity Golf Classic on Nov 5 and presentation to Horizon Church on Nov 13, and attendance of a Veteran 5k walk/run at Rose Mofford Sports Complex.

Larry Brown updated the Committee on success at the Military Veteran Booth at the Arizona State Fair.

The Auditor General will be presenting the Sunset Review/Performance Audit of the Arizona Department of Veterans' Services, which includes the recent audit of the Arizona Military Family Relief Fund, to the Senate Veterans and Military Affairs and House Military Affairs and Public Safety Committee of Reference on Wednesday, Oct 26 at 10:00 am in Senate Hearing Room 1.

## CALL TO PUBLIC

No public attendance.

## **ADJOURNMENT**

Larry Brown moved to adjourn the Advisory Committee meeting. Paul Clark seconded the motion and the motion carried. The meeting adjourned at 4:00 p.m. The next meeting is scheduled for November 17, 2011 in the Director's Conference Room at 2 pm.